

## Fees & Charges

| Activity / Item   | Basis  | Statutory / Non-Statutory | 2014/15<br>Value inc VAT<br>£ | 2015/16<br>Value inc VAT<br>£ |
|---|--|---------------------------|-------------------------------|-------------------------------|
| <b>Waste Services</b>   |  |                           |                               |                               |
| Bulky Waste Collection  | Up to three items  | Non - S                   | 28.00                         | 29.00                         |
| Skip Collection Service<br>(to be confirmed)  | Non - recyclable waste - per tonne                                       | Non - S                   | 101.00                        | 104.00                        |
|   | Administration fee   | Non - S                   | 57.00                         | 59.00                         |
|   | Mileage charge - per mile  | Non - S                   | 2.00                          | 2.00                          |
|   | Waste above one tonne - prices available<br>from Waste Minimisation Team |                           |                               |                               |
| <b>Cemetery</b>   |  |                           |                               |                               |
| Grant of Right  | Adult Grave for 1 - 5'6"   | Non - S                   | 419.00                        | 432.00                        |
|   | Adult Grave for 2 - 6'6"   | Non - S                   | 484.00                        | 499.00                        |
|   | Adult Grave for 3 - 7'6"   | Non - S                   | 550.00                        | 567.00                        |
|   | Child  | Non - S                   | 83.00                         | 86.00                         |
|   | Cremated Remains   | Non - S                   | 158.00                        | 163.00                        |
| Interment Fee Mon - Friday  | Grave depth 7'6"   | Non - S                   | 525.00                        | 541.00                        |
|   | Grave depth 6'6"   | Non - S                   | 459.00                        | 473.00                        |
|   | Grave depth 5'6"   | Non - S                   | 419.00                        | 432.00                        |
|   | Child up to 12 Years   | Non - S                   | 66.00                         | 68.00                         |
|   | Still Born-1 Month Old   | Non - S                   | No Charge                     | No Charge                     |
|   | Cremated Remains   | Non - S                   | 158.00                        | 163.00                        |
|   | Scattering of Ashes  | Non - S                   | 22.00                         | 23.00                         |
|   | Mausoleum  | Non - S                   | 3,827.00                      | 3,946.00                      |
| Vault   | Grant of Right and First Interment                                       | Non - S                   | 839.00                        | 865.00                        |
|   | Second Interment   | Non - S                   | 395.00                        | 407.00                        |
| Memorial Erection Rights  | Headstone - Adult  | Non - S                   | 113.00                        | 117.00                        |
|   | Headstone - Child  | Non - S                   | 30.00                         | 31.00                         |
|   | Vase - Plain   | Non - S                   | No Charge                     | No Charge                     |
|   | Vase - Inscribed   | Non - S                   | 53.00                         | 55.00                         |
| Kerb Sets   | Kerb only  | Non - S                   | 171.00                        | 176.00                        |
|   | Kerb and Headstone   | Non - S                   | 283.00                        | 292.00                        |
|   | Memorial Tablet  | Non - S                   | 53.00                         | 55.00                         |
|   | Additional Inscription   | Non - S                   | 40.00                         | 41.00                         |
|   | Grave Number Marker  | Non - S                   | 16.00                         | 16.00                         |
|   | Permanent Grave Number Marker  | Non - S                   | 24.00                         | 25.00                         |
|   | Use of Chapel  | Non - S                   | 66.00                         | 68.05                         |
|   | Use of Chapel - Winter fuel charge                                       | Non - S                   | 8.00                          | 8.25                          |
|   | Search Fee (Inc VAT) -Small Search                                       | Non - S                   | No Charge                     | No Charge                     |
|   | Search Fee (Inc VAT) - Medium search                                     | Non - S                   | 25.00                         | 25.78                         |
| Search Fee (Inc VAT) - Full search  | Non - S  | 67.00                     | 69.08                         |                               |
| Non Resident Fees - families that have resided outside the Borough for more than 5 years are charged at 100% on all the above   |  |                           |                               |                               |
| <b>Allotments</b>   |  |                           |                               |                               |
| Standard Plot   | 10 Poles   | Non - S                   | 33.00                         | 34.00                         |
| Half size   | 5 Poles  | Non - S                   | 16.00                         | 17.00                         |
| Gate Key Fee - either £6 or £4 dependent on type of lock used   |  |                           |                               |                               |
| <b>Parks</b>  |  |                           |                               |                               |
| Some bookings may require a differing VAT treatment than that assumed below. The actual total fee charged may vary as a result. |  |                           |                               |                               |
| Football  | Senior Pitch   | Non - S                   | 26.25                         | 27.00                         |
|   | Junior Pitch   | Non - S                   | 7.50                          | 8.00                          |

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|------------------------|---|---------------------------|-------------------------------|-------------------------------|
| Rugby                  | Senior Pitch  | Non - S                   | 26.25                         | 27.00                         |
|                        | Junior Pitch  | Non - S                   | 13.75                         | 14.00                         |
| Hockey                 | Senior Pitch  | Non - S                   | 26.25                         | 27.00                         |
|                        | Junior Pitch  | Non - S                   | 13.75                         | 14.00                         |
| Use of Changing rooms  | Changing facilities for any activity-with showers   | Mon - Sat                 | 12.00                         | 13.00                         |
|                        |   | Sunday                    | 16.00                         | 17.00                         |
|                        | Changing Facilitiesfor any activity without showers | Mon - Sat                 | 9.00                          | 10.00                         |
|                        |   | Sunday                    | 14.00                         | 15.00                         |
| Cricket                | Day Match   | Non - S                   | 36.67                         | 14.00                         |
|                        | Evening Match                                       | Non - S                   | 23.75                         | 24.00                         |
|                        | Junior School Match                                 | Non - S                   | 12.92                         | 13.00                         |
|                        | Junior Practice Wicket                              | Non - S                   | 12.92                         | 13.00                         |
| Bowls                  | Rink per person , per hour                          | Non - S                   | 2.08                          | 2.00                          |
|                        | OAP's & Unemployed                                  | Non - S                   | 2.08                          | 2.00                          |
|                        | Matches - 3 rinks per hour                          | Non - S                   | 17.08                         | 17.00                         |
|                        | Matches - 4 rinks per hour                          | Non - S                   | 22.08                         | 22.00                         |
|                        | Matches - 5 rinks per hour                          | Non - S                   | 27.92                         | 28.00                         |
|                        | Hire of Bowls per game                              | Non - S                   | 1.25                          | 2.00                          |
| Tennis                 | Grass - Per court per hour                          | Non - S                   | 3.75                          | 4.00                          |
|                        | Hard Court - Per court per hour                     | Non - S                   | 4.17                          | 5.00                          |
|                        | Per court, per hour with floodlights                | Non - S                   | 8.75                          | 9.00                          |
|                        | Children per hour                                   | Non - S                   | 1.67                          | 2.00                          |
|                        | Junior School parties per hour                      | Non - S                   | 2.92                          | 3.00                          |
| Mini 5 a Side Football | Returnable Deposit for hire of the goal             | Non - S                   | 11.00                         | 11.00                         |
|                        | Hire of pitch                                       | Non - S                   | 4.58                          | 5.00                          |
| <b>Call Care</b>       |   |                           |                               |                               |
| Non - HRA              | Lifelines - Inside Borough                          | Yearly Charge             | 259.91                        | 259.91                        |
|                        | Lifelines - Inside Borough                          | Charge per week           | 4.99                          | 4.99                          |
|                        | Lifelines - Outside Borough                         | Yearly Charge             | 281.82                        | 281.82                        |
|                        | Lifelines - Outside Borough                         | Charge per week           | 5.42                          | 5.42                          |
|                        | Installation Charges - Inside Borough               |                           | 56.72                         | 56.72                         |
|                        | Installation Charges - Outside Borough              |                           | 69.47                         | 69.47                         |
|                        | Monitoring Charges                                  | Yearly Charge             | 85.15                         | 85.15                         |
|                        | Monitoring Charges                                  | Charge per week           | 1.63                          | 1.63                          |
|                        | Environmental Health                                | Yearly Charge             | 60.12                         | 60.12                         |
| Environmental Health   | Charge per week                                     | 1.15                      | 1.15                          |                               |
| <b>Licensing Fees</b>  |   |                           |                               |                               |
| Gambling Act 2005      |   |                           |                               |                               |
| New Application        | New Small Casino                                    | S                         | 8,000.00                      | 8,000.00                      |
|                        | New Large Casino                                    | S                         | 10,000.00                     | 10,000.00                     |
|                        | Regional Casino                                     | S                         | 15,000.00                     | 15,000.00                     |
|                        | Bingo Club  | S                         | 3,500.00                      | 3,500.00                      |
|                        | Betting Premises                                    | S                         | 3,000.00                      | 3,000.00                      |
|                        | Tracks  | S                         | 2,500.00                      | 2,500.00                      |
|                        | Family Entertainment Centre                         | S                         | 2,000.00                      | 2,000.00                      |
|                        | Adult Gaming Centre                                 | S                         | 2,000.00                      | 2,000.00                      |
|                        | Apply to Vary                                       | Existing Casino           | S                             | 2,000.00                      |
| New Small Casino       |   | S                         | 4,000.00                      | 4,000.00                      |
| New Large Casino       |   | S                         | 5,000.00                      | 5,000.00                      |
| Regional Casino        |   | S                         | 7,500.00                      | 7,500.00                      |
| Bingo Club             |   | S                         | 1,750.00                      | 1,750.00                      |

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|---|-----------------------------|---------------------------|-------------------------------|-------------------------------|
|   | Betting Premises            | S                         | 1,500.00                      | 1,500.00                      |
|   | Tracks                      | S                         | 1,250.00                      | 1,250.00                      |
|   | Family Entertainment Centre | S                         | 1,000.00                      | 1,000.00                      |
|   | Adult Gaming Centre         | S                         | 1,000.00                      | 1,000.00                      |
| Apply to Transfer                                   | Existing Casino             | S                         | 1,350.00                      | 1,350.00                      |
|   | New Small Casino            | S                         | 1,800.00                      | 1,800.00                      |
|   | New Large Casino            | S                         | 2,150.00                      | 2,150.00                      |
|   | Regional Casino             | S                         | 6,500.00                      | 6,500.00                      |
|   | Bingo Club                  | S                         | 1,200.00                      | 1,200.00                      |
|   | Betting Premises            | S                         | 1,200.00                      | 1,200.00                      |
|   | Tracks                      | S                         | 950.00                        | 950.00                        |
|   | Family Entertainment Centre | S                         | 950.00                        | 950.00                        |
|   | Adult Gaming Centre         | S                         | 1,200.00                      | 1,200.00                      |
|   | Apply for Re-instatement    | Existing Casino           | S                             | 1,350.00                      |
| New Small Casino                                    |                             | S                         | 1,800.00                      | 1,800.00                      |
| New Large Casino                                    |                             | S                         | 2,150.00                      | 2,150.00                      |
| Regional Casino                                     |                             | S                         | 6,500.00                      | 6,500.00                      |
| Bingo Club  |                             | S                         | 1,200.00                      | 1,200.00                      |
| Betting Premises                                    |                             | S                         | 1,200.00                      | 1,200.00                      |
| Tracks  |                             | S                         | 950.00                        | 950.00                        |
| Family Entertainment Centre                         |                             | S                         | 950.00                        | 950.00                        |
| Adult Gaming Centre                                 |                             | S                         | 1,200.00                      | 1,200.00                      |
| Apply for Provisional Statement                     |                             | Copy Licence              | S                             | 25.00                         |
|   |                             |                           |                               |                               |
| Full Licence Application -<br>Provisional Statement | New Small Casino            | S                         | 8,000.00                      | 8,000.00                      |
|   | New Large Casino            | S                         | 10,000.00                     | 10,000.00                     |
|   | Regional Casino             | S                         | 15,000.00                     | 15,000.00                     |
|   | Bingo Club                  | S                         | 3,500.00                      | 3,500.00                      |
|   | Betting Premises            | S                         | 3,000.00                      | 3,000.00                      |
|   | Tracks                      | S                         | 2,500.00                      | 2,500.00                      |
|   | Family Entertainment Centre | S                         | 2,000.00                      | 2,000.00                      |
|   | Adult Gaming Centre         | S                         | 2,000.00                      | 2,000.00                      |
| Annual Fee  | New Small Casino            | S                         | 3,000.00                      | 3,000.00                      |
|   | New Large Casino            | S                         | 5,000.00                      | 5,000.00                      |
|   | Regional Casino             | S                         | 8,000.00                      | 8,000.00                      |
|   | Bingo Club                  | S                         | 12,000.00                     | 12,000.00                     |
|   | Betting Premises            | S                         | 12,000.00                     | 12,000.00                     |
|   | Tracks                      | S                         | 950.00                        | 950.00                        |
|   | Family Entertainment Centre | S                         | 950.00                        | 950.00                        |
| Notification of Change                              | Adult Gaming Centre         | S                         | 1,200.00                      | 1,200.00                      |
|   | Existing Casino             | S                         | 3,000.00                      | 3,000.00                      |
|   | New Small Casino            | S                         | 5,000.00                      | 5,000.00                      |
|   | New Large Casino            | S                         | 10,000.00                     | 10,000.00                     |
|   | Regional Casino             | S                         | 15,000.00                     | 15,000.00                     |
|   | Bingo Club                  | S                         | 1,000.00                      | 1,000.00                      |
|   | Betting Premises            | S                         | 600.00                        | 600.00                        |
|   | Tracks                      | S                         | 1,000.00                      | 1,000.00                      |
|   | Family Entertainment Centre | S                         | 750.00                        | 750.00                        |
|   | Adult Gaming Centre         | S                         | 1,000.00                      | 1,000.00                      |
| Premises Grant & Variation                          | Existing Casino             | S                         | 50.00                         | 50.00                         |
|   | New Small Casino            | S                         | 50.00                         | 50.00                         |
|   | New Large Casino            | S                         | 50.00                         | 50.00                         |
|   | Regional Casino             | S                         | 50.00                         | 50.00                         |
|   | Bingo Club                  | S                         | 50.00                         | 50.00                         |
|   | Betting Premises            | S                         | 50.00                         | 50.00                         |
|   | Tracks                      | S                         | 50.00                         | 50.00                         |
|   | Family Entertainment Centre | S                         | 50.00                         | 50.00                         |
|   | Adult Gaming Centre         | S                         | 25.00                         | 25.00                         |
|   | Notifications Section 34    | S                         | 50.00                         | 50.00                         |
| Machines New  | S                           | 100.00                    | 100.00                        |                               |
| Club Permits Pt 2 & 3 New                           | S                           | 100.00                    | 100.00                        |                               |
| Premises Grant & Variation                          | Band A Rateable Property    | S                         | 100.00                        | 100.00                        |
|   | Band B Rateable Property    | S                         | 190.00                        | 190.00                        |

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|---|--|---------------------------|-------------------------------|-------------------------------|
| Annual Fees                                     | Band C Rateable Property                             | S                         | 315.00                        | 315.00                        |
|   | Band D Rateable Property                             | S                         | 450.00                        | 450.00                        |
|   | Band E Rateable Property                             | S                         | 635.00                        | 635.00                        |
|   | Band A Rateable Property                             | S                         | 70.00                         | 70.00                         |
|   | Band B Rateable Property                             | S                         | 180.00                        | 180.00                        |
|   | Band C Rateable Property                             | S                         | 295.00                        | 295.00                        |
|   | Band D Rateable Property                             | S                         | 320.00                        | 320.00                        |
|   | Band E Rateable Property                             | S                         | 350.00                        | 350.00                        |
|   | Personal (Grant or Renewal)                          | S                         | 37.00                         | 37.00                         |
|   | Temporary Event Notice                               | S                         | 21.00                         | 21.00                         |
|   | Theft, loss etc. of Premises Licence or Summary      | S                         | 10.50                         | 10.50                         |
|   | Provisional Statement                                | S                         | 315.00                        | 315.00                        |
|   | Personal Notification of Change of Address           | S                         | 10.50                         | 10.50                         |
|   | Variation of Specified Person as Premises Supervisor | S                         | 23.00                         | 23.00                         |
|   | Transfer of Premises Licence                         | S                         | 23.00                         | 23.00                         |
|   | Interim Authority Notice                             | S                         | 23.00                         | 23.00                         |
|   | Theft, loss etc. of Club Certificate                 | S                         | 10.50                         | 10.50                         |
|   | Notification of Change of Name or Rules of a Club    | S                         | 10.50                         | 10.50                         |
|   | Change of Registered Address of a Club               | S                         | 10.50                         | 10.50                         |
|   | Theft, Loss of Temporary Event Notice                | S                         | 10.50                         | 10.50                         |
|   | Theft, Loss of Personal Licence                      | S                         | 10.50                         | 10.50                         |
|   | Premises - Duty to Notify a Change of Address        | S                         | 10.50                         | 10.50                         |
|   | Right of Freeholder to be Notified                   | S                         | 21.00                         | 21.00                         |
| Minor Variation                                 | S  | 89.00                     | 89.00                         |                               |
| <b>Hackney Carriage &amp; Private Hire Fees</b> |  |                           |                               |                               |
| Drivers Licence Fees                            | New Grant/ Renewal                                   | Non - S                   | 50.00                         | 50.00                         |
|   | Renewal of licence with CRB                          | Non - S                   | 101.00                        | 101.00                        |
|   | Failure to attend CRB Appointment                    | Non - S                   | 15.00                         | 15.00                         |
|   | Combined New Grant / Renewal                         | Non - S                   | 63.00                         | 63.00                         |
|   | Hackney Carriage written Test                        | Non - S                   | 55.00                         | 55.00                         |
|   | Replacement HC or PH Badge                           | Non - S                   | 20.00                         | 20.00                         |
|   | Replacement HC or PH Licence                         | Non - S                   | 25.00                         | 25.00                         |
| Vehicle Fees                                    | Temporary Private Hire/ Hackney Badge                | Non - S                   | 15.00                         | 15.00                         |
|   | New Private Hire/Hackney Application (inc bracket)   | Non - S                   | 99.00                         | 99.00                         |
|   | Vehicle Licence every 6 months                       | Non - S                   | 93.00                         | 93.00                         |
|   | Transfer of vehicle                                  | Non - S                   | 12.00                         | 12.00                         |
|   | Replacement Vehicle Plate                            | Non - S                   | 16.00                         | 16.00                         |
|   | Replacement Vehicle Licence                          | Non - S                   | 22.00                         | 22.00                         |
|   | Replacement Platform Plate                           | Non - S                   | 15.00                         | 15.00                         |
|   | Replacement Condition Booklet                        | Non - S                   | 6.00                          | 6.00                          |
|   | Replacement Fixing Bracket                           | Non - S                   | 15.00                         | 15.00                         |
| Operator renewal                                | Annual Private Hire Operators Licence                | Non - S                   | 330.00                        | 330.00                        |
|   | Operator Renewal Number of vehicles                  |                           |                               |                               |
|   | 1  | Non - S                   | 220.00                        | 220.00                        |
|   | 2-5  | Non - S                   | 330.00                        | 330.00                        |
|   | 6-20   | Non - S                   | 440.00                        | 440.00                        |
|   | 20-30  | Non - S                   | 550.00                        | 550.00                        |
|   | 30-40  | Non - S                   | 660.00                        | 660.00                        |
|   | 40-50  | Non - S                   | 770.00                        | 770.00                        |
|   | 50-60  | Non - S                   | 880.00                        | 880.00                        |
|   | 60-70  | Non - S                   | 990.00                        | 990.00                        |
|   | 70-80  | Non - S                   | 1,100.00                      | 1,100.00                      |
|   | 80-90  | Non - S                   | 1,200.00                      | 1,200.00                      |
|   | 90-100   | Non - S                   | 1,300.00                      | 1,300.00                      |
|   | 100 - 110  | Non - S                   | 1,400.00                      | 1,400.00                      |
|   | 110-120  | Non - S                   | 1,500.00                      | 1,500.00                      |
|   | 120-130  | Non - S                   | 1,600.00                      | 1,600.00                      |
|   | 130-140  | Non - S                   | 1,700.00                      | 1,700.00                      |
|   | 140-150  | Non - S                   | 1,800.00                      | 1,800.00                      |
|   | 150-160  | Non - S                   | 1,900.00                      | 1,900.00                      |
|   | 160-170  | Non - S                   | 2,000.00                      | 2,000.00                      |
|   | 170-180  | Non - S                   | 2,100.00                      | 2,100.00                      |
|   | 180-190  | Non - S                   | 2,200.00                      | 2,200.00                      |
|   | 190-200  | Non - S                   | 2,300.00                      | 2,300.00                      |
|   | 200-225  | Non - S                   | 2,500.00                      | 2,500.00                      |
|   | 225-250  | Non - S                   | 2,750.00                      | 2,750.00                      |
|   | Notification of change of named Operator             | Non - S                   | 220.00                        | 220.00                        |
|   | Driver Induction Course                              | Non - S                   | 370.00                        | 370.00                        |
| Recovery of monies when Cheque not Honoured     | Non - S  | 35.00                     | 35.00                         |                               |
| <b>Miscellaneous Licences</b>                   |  |                           |                               |                               |

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| Car Boot   | Pitches 1 - 20 Registration Fee  | Non - S                   | 11.00                         | 12.00                         |
|  | Pitches 21 - 50 Registration Fee   | Non - S                   | 11.00                         | 12.00                         |
|  | Fee per Event  | Non - S                   | 15.00                         | 16.00                         |
|  | Pitches 51 - 75 Registration Fee   | Non - S                   | 25.00                         | 26.00                         |
|  | Fee per Event  | Non - S                   | 20.00                         | 21.00                         |
|  | Pitches 76 - 100 Registration Fee  | Non - S                   | 30.00                         | 31.00                         |
|  | Fee per Event  | Non - S                   | 25.00                         | 26.00                         |
| Sex Establishments                                     | Per Year   | Non - S                   | 3,000.00                      | 3,100.00                      |
| Street Trading Consents                                | Fee per Day per Year (i.e. Monday - Friday 5 Days x £100.00 = £500.00 per year)                                  |                           |                               |                               |
|  | Standard Area Fee  | Non - S                   | 225.00                        | 228.00                        |
|  | Premium Area Fee (NOTE Monday - Friday 5 Days @ £200 x 5 days = £1,000.00 per year, 7 days = £1,400.00 per year) | Non - S                   | 400.00                        |                               |
|  | Premium Town Centre Location (Charge per day)  | Non - S                   | 35.00                         |                               |
| <b>Environmental Health</b>                            |  |                           |                               |                               |
| Licences   |  |                           |                               |                               |
| Animal boarding establishment                          | Issue of annual licence traditional border   | S                         | 150.00                        | 155.00                        |
| Animal boarding establishment                          | Issue of annual licence domestic border  | S                         | 124.00                        | 128.00                        |
| Dog breeding   | Licence Renewal  | S                         | 124.00                        | 128.00                        |
| Dog breeding   | Issue of new licence   | S                         | 124.00                        | 128.00                        |
| Dangerous wild animal                                  | Licence to keep certain animals  | S                         | 273.00                        | 275.00                        |
| Pet Shops  | Annual Licence   | S                         | 124.00                        | 128.00                        |
| Riding establishment                                   | Annual licence   | S                         | 98.00                         | 100.00                        |
| Zoo Licence  | Annual licence   | S                         | 530.00                        | 530.00                        |
| Motor salvage operator                                 |  |                           |                               |                               |
| Scrap Metal Dealers Licence (Site Licence)             | 3 year licence   | S                         | 325.00                        | 325.00                        |
| Scrap Metal Dealers Licence (Collectors Licence)       | 3 year licence   | S                         | 240.00                        | 240.00                        |
| Scrap Metal Dealers Licence (Variation to Licence)     | As required  | S                         | 65.00                         | 65.00                         |
| Scrap Metal Dealers Licence (Duplicate Licence issued) | As required  | S                         | 15.00                         | 15.00                         |
| Motor salvage operator                                 | 3 year registration  | S                         | 0.00                          | 0.00                          |
| Tattooing, Ear piercing, Acupuncture, Electrolysis     | Registration - one off fee   | S                         | 129.00                        | 132.00                        |
| Tattoo and body art covention                          | Administration fee (New for 2012/13)(Per exhibitor)  | S                         | 31.00                         | 33.00                         |
| Fixed Penalties and Fines                              |  |                           |                               |                               |
| Smoke Free Areas                                       | No notice displayed - Fixed Penalty Notice reduced to £150 if paid in 14 days                                    | S                         | 206.00                        | 206.00                        |
|  | Maximum fine on conviction £1000   |                           |                               |                               |
|  | Smoke Free Areas - reduced to £30 if paid within 15 days   | S                         | 52.00                         | 52.00                         |
| Certificates & Statements                              |  |                           |                               |                               |
| Health Export Certificate                              | Within 3 working days of request   | Non - S                   | 67.00                         | 70.00                         |
| Environmental Searches                                 | Urgent rate  | Non - S                   | 103.00                        | 110.00                        |
| Consultancy  | Contaminated land etc  | Non - S                   | 73.00                         | 75.00                         |
| Statement and Legal Advice (Private Cases)             | Hourly rate  | Non - S                   | 73.00                         | 75.00                         |
|  | Up to 5 pages  | Non - S                   | 165.00                        | 170.00                        |
|  | Additional pages   | Non - S                   | 26.00                         | 27.00                         |
| Public Health / Environmental Protection Charges       |  |                           |                               |                               |
| Funerals   | LA funerals - claim to banks / treasury  | S                         | 515.00                        | 520.00                        |
| Drainage works filthy                                  | Works in default   | S                         | 42.00                         | 45.00                         |
| Private Drinking Water Supplies                        | Risk Assessment  | S                         | 515.00                        | 520.00                        |
|  | Second Visit / Investigation / Authorisation   | S                         | 103.00                        | 105.00                        |
|  | Analysing a sample - taken under reg 10  | S                         | 26.00                         | 28.00                         |
|  | Analysing a sample - taken during check monitoring   | S                         | 103.00                        | 105.00                        |
|  | Analysing a sample - taken during audit monitoring   | S                         | 515.00                        | 520.00                        |
| Filthy & verminous premises                            | Works in default   | S                         | 42.00                         | 45.00                         |
| Silencing of alarms                                    | Burglar, car etc   | S                         | 42.00                         | 45.00                         |
| Domestic noise   | Seizure and storage of noise equipment   | S                         | 206.00                        | 210.00                        |
| LA Environmental Regulations of Industrial Plant       | LAPC / LAPPC / LA-IPPC application for permit / renewal  | S                         | set by DEFRA                  | set by DEFRA                  |

## Fees & Charges

| Activity / Item                                | Basis   | Statutory / Non-Statutory | 2014/15<br>Value inc VAT<br>£  | 2015/16<br>Value inc VAT<br>£  |
|--|---|---------------------------|--|--|
| Animal Welfare Service<br>Stray Dogs           | Stray dog release fee   | Non - S                   | 50.00  | 50.00  |
| Fixed Penalties - to be approved<br>at Cabinet |   |                           |  |  |
| Dogs   | Dog fouling (FPN) (discounted amount £50)   | S                         | 80.00  | 80.00  |
| Dogs   | Dog control (FPN) new for CN & E Act (discounted amount £50)  | S                         | 80.00  | 80.00  |
| Litter   | Depositing Litter (discounted amount £50)   | S                         | 80.00  | 80.00  |
| Litter   | Failure to comply with street litter clearing notice (discounted amount £80)                                | S                         | 110.00   | 110.00   |
| Litter   | Failure to comply with waste receptacle notice (discounted amount £50)                                      | S                         | 80.00  | 80.00  |
| Litter   | Unauthorised distribution of litter on designated land (discounted amount £50)                              | S                         | 80.00  | 80.00  |
| Litter and Waste                               | Failure to produce waste transfer note (waster's carriers licence)  | S                         | 300.00   | 300.00   |
| Graffiti / Fly Posting                         | Graffiti and Fly Posting (discounted amount £50)  | S                         | 80.00  | 80.00  |
| Noise  | Failure to nominate key holder (discounted amount £50)  | S                         | 80.00  | 80.00  |
| Noise  | Noise from premises - dwelling (discounted amount £80)  | S                         | 110.00   | 110.00   |
| Noise  | Noise from premises - licensed premises   | S                         | 500.00   | 500.00   |
| Parking (cars for sale)                        | Nuisance premises   | S                         | 100.00   | 100.00   |
| Photocopying and Printing                      | First A4 sheet  | Non - S                   | 2.60   | 3.00   |
|  | Additional sheets   | Non - S                   | 0.30   | 0.50   |
|  | A3  | Non - S                   | 3.10   | 3.50   |
|  | Additional sheets   | Non - S                   | 0.30   | 0.50   |
|  | Copying Statutory Notices   | Non - S                   | 20.60  | 21.00  |
| General  | Copy of taped interview   | Non - S                   | 12.10  | 15.00  |
| <b>Election Fees</b>                           |   |                           |  |  |
|  | Copy of Electoral Register  |                           |  |  |
|  | Electronic Version - Full Register (restricted sales)   | S                         | £20 admin fee plus £1.50 per thousand entries (or part)  | £20 admin fee plus £1.50 per thousand entries (or part)  |
|  | Electronic Version - Edited   | S                         | £20 admin fee plus £1.50 per thousand entries (or part)  | £20 admin fee plus £1.50 per thousand entries (or part)  |
|  | Paper copy- Full Register (restricted sales)  | S                         | £10 admin fee plus £5 per thousand entries (or part)   | £10 admin fee plus £5 per thousand entries (or part)   |
|  | Paper version - Edited  | S                         | £10 admin fee plus £5 per thousand entries (or part)   | £10 admin fee plus £5 per thousand entries (or part)   |
|  | Confirmation of registration - Individual   | Non - S                   | 15.00  | 15.00  |
| <b>Borough Secretary</b>                       |   |                           |  |  |
|  | Certifying Foreign Pensions   | Non - S                   | 10.00  | 10.00  |
| <b>Planning</b>                                |   |                           |  |  |
| All Outline Applications                       | Sites up to and including 2.5 Hectares  | S                         | 385.00 per 0.1 hectare   | 385.00 per 0.1 hectare   |
|  | Site exceeds 2.5 Hectares £8,285 plus £100 per 0.1 Hectares in excess of 2.5 Hectares to a maximum £125,000 | S                         | 9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000. | 9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000. |

## Fees & Charges

| Activity / Item   | Basis   | Statutory / Non-Statutory   | 2014/15 Value inc VAT<br>£   | 2015/16 Value inc VAT<br>£   |  |
|---|---|---|--|--|--|
| Householder Applications                                      | Alterations/extensions to a single dwelling, including works within boundary (including flats)  | S   | 172.00   | 172.00   |  |
| Full Applications (and first submissions of reserved matters) | Alterations/extensions to two or more dwellings, including works within boundaries  | S   | 339.00   | 339.00   |  |
|   | New Dwellings (up to and including 50)  | S   | 385.00 per dwelling  | 385.00 per dwelling  |  |
|   | New Dwellings (for more than 50) £19,049 plus £115 per additional dwelling to a maximum of £250,000   | S   | 19,049 + 115 per additional dwelling over 50, subject to a maximum of 250,000.           | 19,049 + 115 per additional dwelling over 50, subject to a maximum of 250,000.           |  |
|   | Erection of buildings not dwellings, agricultural, glasshouses, plant nor machinery, no increase in gross floor space or no more than 40m <sup>2</sup>  | S   | 195.00   | 195.00   |  |
|   | Erection of buildings not dwellings, agricultural, glasshouses, plant nor machinery, increase of gross floor space of more than 40m <sup>2</sup> but no more than 75m <sup>2</sup>  | S   | 385.00   | 385.00   |  |
|   | Erection of buildings not dwellings, agricultural, glasshouses, plant nor machinery, increase of gross floor space of more than 75m <sup>2</sup> but no more than 3750m <sup>2</sup>  | S   | 385.00 for each 75m <sup>2</sup> or part of  | 385.00 for each 75m <sup>2</sup> or part of  |  |
|   | Erection of buildings not dwellings, agricultural, glasshouses, plant nor machinery, increase of gross floor space of more than 3750m <sup>2</sup> - £19,049 plus £115 for each additional 75m <sup>2</sup> to a max of £250,000            | S   | 19,049 plus 115 for each additional 75m <sup>2</sup> to a max of 250,000.                | 19,049 plus 115 for each additional 75m <sup>2</sup> to a max of 250,000.                |  |
|   | The erection of buildings on land used for agriculture purposes with a site area of no more than 465m <sup>2</sup>  | S   | 80.00  | 80.00  |  |
|   | The erection of buildings on land used for agriculture purposes with a site area of more than 465m <sup>2</sup> but not more than 540m <sup>2</sup>   | S   | 385.00   | 385.00   |  |
|   | The erection of buildings on land used for agriculture purposes with a site area of more than 540m <sup>2</sup> but no more than 4,215m <sup>2</sup> - £385 for first 540m <sup>2</sup> plus £385 for each 75m <sup>2</sup> or part thereof | S   | 385.00 for first 540m <sup>2</sup> plus 385.00 for each 75m <sup>2</sup> or part thereof | 385.00 for first 540m <sup>2</sup> plus 385.00 for each 75m <sup>2</sup> or part thereof |  |
|   | The erection of buildings on land used for agriculture purposes with a site area of more than 4,215m <sup>2</sup> - £19,049 plus £115 for each additional 75m <sup>2</sup> to a max of £250,000   | S   | 19,049.00 plus 115.00 for each additional 75m <sup>2</sup> to a max of 250,000.          | 19,049.00 plus 115.00 for each additional 75m <sup>2</sup> to a max of 250,000.          |  |
|   | Erection of glasshouses on land used for the purposes of agriculture with a floor space no more than 465m <sup>2</sup>  | S   | 80.00  | 80.00  |  |
|   | Erection of glasshouses on land used for the purposes of agriculture with a floor space more than 465m <sup>2</sup>   | S   | 2,150.00   | 2,150.00   |  |
|   | Applications other than Building Works  | Erection/Alterations/Replacement of plant and machinery on a site no more than 5 hectares   | S  | 385.00 per 0.1 hectare   | 385.00 per 0.1 hectare   |
|   |   | Erection/Alterations/Replacement of plant and machinery on a site that exceeds 5 Hectares -£19,049 plus £115 per 0.1 Hectares in excess of 5 Hectares to a maximum £250,000 | S  | 19,049.00 plus 115.00 per 0.1 Hectares in excess of 5 Hectares to a maximum 250,000.     | 19,049.00 plus 115.00 per 0.1 Hectares in excess of 5 Hectares to a maximum 250,000. |
| Car Parks, Service Roads or Other Accesses for existing uses  |   | S   | 195.00   | 195.00   |  |

## Fees & Charges

| Activity / Item                             | Basis   | Statutory / Non-Statutory | 2014/15 Value inc VAT<br>£   | 2015/16 Value inc VAT<br>£   |
|---|---|---------------------------|--|--|
|   | Waste, Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals on a site no more than 15 hectares  | S                         | 195.00 for each 0.1 hectare or part thereof  | 195.00 for each 0.1 hectare or part thereof  |
|   | Waste, Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals on a site more than 15 hectares - £29,112 plus £115 per 0.1 hectare in excess of 15 hectares up to a maximum of £65,000 | S                         | 29,112.00 plus 115.00 per 0.1 hectare in excess of 15 hectares up to a maximum of 65,000.    | 29,112.00 plus 115.00 per 0.1 hectare in excess of 15 hectares up to a maximum of 65,000.    |
|   | Operations connected with exploratory drilling for oil or natural gas on a site no more than 7.5 hectares   | S                         | 385.00 per 0.1 hectare   | 385.00 per 0.1 hectare   |
|   | Operations connected with exploratory drilling for oil or natural gas on a site that exceeds 7.5 Hectares £28,750 plus £115 for each 0.1 Hectare in excess of 7.5 Hectares to a max £250,000  | S                         | 28,750.00 plus 115.00 for each 0.1 hectare in excess of 7.5 hectares to a max 250,000.       | 28,750.00 plus 115.00 for each 0.1 hectare in excess of 7.5 hectares to a max 250,000.       |
|   | Other operations - Winning and working of a site that does not exceed 15 Hectares   | S                         | 195.00 per 0.1 hectare   | 195.00 per 0.1 hectare   |
|   | Other operations - Winning and working of a site that exceeds 15 Hectares - £29,112 plus £115 for each additional 0.1 Hectare in excess of 15 Hectares up to £65,000  | S                         | 29,112.00 plus 115.00 for each additional 0.1 Hectare in excess of 15 Hectares up to 65,000. | 29,112.00 plus 115.00 for each additional 0.1 Hectare in excess of 15 Hectares up to 65,000. |
|   | Other operations not coming within any of the above categories  | S                         | 195.00 per 0.1 hectare up to a maximum of 1,690.00.  | 195.00 per 0.1 hectare up to a maximum of 1,690.00.  |
| Reserved Matters                            | Application for approval of reserved matters following outline approval - Full Fee due, or if already paid then £385 due  | S                         | If full fee already paid 385.00  | If full fee already paid 385.00  |
| Approval/ Variation/ Discharge of condition | Application for removal or variation of a condition following grant of planning permission  | S                         | 195.00   | 195.00   |
|   | Request for confirmation that one or more planning conditions have been complied with - £28 per request for householder   | S                         | 28.00 per request  | 28.00 per request  |
|   | Request for confirmation that one or more planning conditions have been complied with - others £97 per request  | S                         | 97.00 per request  | 97.00 per request  |
| Change of use of a building                 | Change of use of a building to use as one or more separate dwelling houses, or other cases, no more than 50 dwellings   | S                         | 385.00 for each  | 385.00 for each  |
|   | Change of use of a building to use as one or more separate dwelling houses, or other cases, where change of use exceeds 50 dwelling houses - £19,049 plus £115 for each additional dwelling house up to a maximum of £250,000                                 | S                         | 19,049.00 plus 115.00 for each additional dwelling house up to a maximum of 250,000.         | 19,049.00 plus 115.00 for each additional dwelling house up to a maximum of 250,000.         |
|   | Other changes of use, other material change of use of a building or land  | S                         | 385.00   | 385.00   |
| Advertisement                               | Advertisement relating to business on the premises  | S                         | 110.00   | 110.00   |



## Fees & Charges

| Activity / Item                 | Basis  | Statutory / Non-Statutory | 2014/15 Value inc VAT<br>£ | 2015/16 Value inc VAT<br>£ |
|---------------------------------|--|---------------------------|----------------------------|----------------------------|
| Lawful development certificates | Advance signs which are not situated on or visible from the site, directing the public to a business   | S                         | 110.00                     | 110.00                     |
|                                 | All other advertisements   | S                         | 385.00                     | 385.00                     |
|                                 | LDC - Existing use - in breach of a planning condition   | S                         | Same as full               | Same as full               |
|                                 | Existing use LDC - lawful not to comply with a particular condition  | S                         | 195.00                     | 195.00                     |
|                                 | LDC - Proposed Use   | S                         | Half normal planning fee   | Half normal planning fee   |
| Prior Approval                  | Change of use from Class B1(a) (Offices) to Class C3 (Dwelling Houses)   | S                         | 80.00                      | 80.00                      |
|                                 | Change of use from Classes B1 (Business), C1 (Hotels), C2 (Residential Institutions), C2a (Secure Residential Institutions) and D2 (Assembly & Leisure) to use as a State Funded School.   | S                         | 80.00                      | 80.00                      |
|                                 | Change of use from an Agricultural Building to a flexible use falling within either Class A1 (Shops), Class A2 (Financial & Professional Services), Class A3 (Restaurants and Cafes), Class B1 (Business), Class B8 (Storage or Distribution), Class C1 Hotels or Class D2 (Assembly and Leisure). | S                         | 80.00                      | 80.00                      |
|                                 | Agricultural / forestry buildings & operations or demolition of buildings  | S                         | 80.00                      | 80.00                      |
|                                 | Installation of a radio mast ,radio equipment, housing or public callbox   | S                         | 385.00                     | 385.00                     |
|                                 | Non-Material amendment following a grant of planning permission for householder  | S                         | 28.00                      | 28.00                      |
|                                 | Non-Material amendment following a grant of planning permission in any other case.   | S                         | 195.00                     | 195.00                     |
| Copy of decision notice         |  | Non - S                   | 15.00                      | 15.00                      |
| Copy Tree Preservation order    |  | Non - S                   | 17.00                      | 17.00                      |
| Copy of Appeal Decision Notice  |  | Non - S                   | 17.00                      | 17.00                      |
| Copy of Enforcement Notices     |  | Non - S                   | 17.00                      | 17.00                      |
| Copy of Section 106             |  | Non - S                   | 27.00                      | 27.00                      |
| Photocopying                    |  |                           |                            |                            |
| A4                              | per sheet  | Non - S                   | 0.60                       | 0.60                       |
| A3                              | per sheet  | Non - S                   | 1.10                       | 1.10                       |
| A2                              | per sheet  | Non - S                   | 3.50                       | 3.50                       |
| A1                              | per sheet  | Non - S                   | 5.00                       | 5.00                       |
| A0                              | per sheet  | Non - S                   | 10.00                      | 10.00                      |
| Ordnance Survey Extracts        | Set of 6 A4 extracts of 1:500 scale  | Non - S                   | 20.00                      | 20.00                      |
|                                 | Set of 6 A4 extracts of 1:1250 scale   | Non - S                   | 25.00                      | 25.00                      |
|                                 | Set of 6 A4 extracts of 1:2500 scale   | Non - S                   | 30.00                      | 30.00                      |
| Planning Policy Documents       | Consultants' Reports   | Non - S                   | POA                        | POA                        |
|                                 | Local Plans various stages of development and all supporting documents   | S & Non-S                 | POA                        | POA                        |
| Pre-Application Advice          | Largescale Major Developments  | Non - S                   | POA                        | POA                        |
|                                 | Other Major Development dwellings  | Non - S                   | 10% of fee                 | 10% of fee                 |
|                                 | Other Major Development Offices/Research and Development/Light industry  | Non - S                   | 10% of fee                 | 10% of fee                 |
|                                 | Other Major Development Heavy Industry/Storage/Warehousing   | Non - S                   | 10% of fee                 | 10% of fee                 |
|                                 |  |                           |                            |                            |

## Fees & Charges

| Activity / Item  | Basis   | Statutory / Non-Statutory | 2014/15 Value inc VAT   | 2015/16 Value inc VAT   |
|--|---|---------------------------|-------------------------|-------------------------|
|  |   |                           | £                       | £                       |
|  | Other Major Development Retail, Distribution and Servicing  | Non - S                   | 10% of fee              | 10% of fee              |
|  | All other major development   | Non - S                   | 10% of fee              | 10% of fee              |
|  | Minor development 1 dwelling  | Non - S                   | 10% of fee              | 10% of fee              |
|  | Minor development 2-9 dwellings   | Non - S                   | 10% of fee              | 10% of fee              |
|  | Minor development Offices/Research and Development/Light industry                                       | Non - S                   | 185.00                  | 185.00                  |
|  | Minor development Heavy Industry/ Storage/ Warehousing  | Non - S                   | 185.00                  | 185.00                  |
|  | Minor development Retail and Distribution   | Non - S                   | 185.00                  | 185.00                  |
|  | All other minor development   | Non - S                   | 10% of fee              | 10% of fee              |
|  | Change of Use   | Non - S                   | 10% of fee              | 10% of fee              |
|  | Householder Developments  | Non - S                   | (£17.20)                | (£17.20)                |
|  | Advertisements  | Non - S                   | 20.00                   | 20.00                   |
|  | Listed Building Consent to alter/extend   | Non - S                   | no fee                  | no fee                  |
|  | Listed Building Consent to demolish   | Non - S                   | no fee                  | no fee                  |
|  | Conservation Area Consents  | Non - S                   | no fee                  | no fee                  |
|  | Meetings and/or Site Visits (per 30 Minutes) in addition to the pre-application charge applicable above | Non - S                   | 88.00                   | 88.00                   |
| Request for current use of property  | All properties  | Non - S                   | POA                     | POA                     |
| Other Ancillary Charges  | Householder Enquiries   | Non - S                   | POA                     | POA                     |
|  | Permitted Development Enquiries (other)   | Non - S                   | POA                     | POA                     |
|  | History and Investigation   | Non - S                   | POA                     | POA                     |
|  | Other (not included in the above)   | Non - S                   | POA                     | POA                     |
| <b>Building Control</b>  |   |                           |                         |                         |
| New Dwellings up to 300m <sup>2</sup> :  |   |                           |                         |                         |
| Number of Dwellings  |   |                           |                         |                         |
| 1 to 2 dwellings as set out  | 1 Plan Charge   | S                         | 147.20                  | 147.20                  |
|  | 1 Inspection Fee  | S                         | 441.63                  | 441.63                  |
|  | 1 Building Notice Charge  | S                         | 647.70                  | 647.70                  |
|  | 1 Regularisation Charge   | S                         | 686.97                  | 686.97                  |
|  | 2 Plan Charge   | S                         | 182.26                  | 182.26                  |
|  | 2 Inspection Fee  | S                         | 546.77                  | 546.77                  |
|  | 2 Building Notice Charge  | S                         | 801.92                  | 801.92                  |
|  | 2 Regularisation Charge   | S                         | 850.53                  | 850.53                  |
| For Three or more dwellings, or if the floor area of the dwellings exceeds 300m <sup>2</sup> , the charge is individually determined |   |                           |                         |                         |
| Detached garage of car port up to 40m <sup>2</sup>   | Plan Charge   | S                         | 240.34                  | 240.34                  |
|  | Inspection Fee  | S                         | Included in Plan Charge | Included in Plan Charge |
|  | Building Notice Charge  | S                         | 265.20                  | 265.20                  |
|  | Regularisation Charge   | S                         | 260.36                  | 260.36                  |
| Attached single storey extension of garage or car port up to 40m <sup>2</sup>  | Plan Charge   | S                         | 120.00                  | 120.00                  |
|  | Inspection Fee  | S                         | 140.36                  | 140.36                  |
|  | Building Notice Charge  | S                         | 260.36                  | 260.36                  |
|  | Regularisation Charge   | S                         | 282.06                  | 282.06                  |
| Domestic extension up to 10m <sup>2</sup>  | Plan Charge   | S                         | 120.00                  | 120.00                  |
|  | Inspection Fee  | S                         | 220.48                  | 220.48                  |
|  | Building Notice Charge  | S                         | 340.48                  | 340.48                  |
|  | Regularisation Charge   | S                         | 368.85                  | 368.85                  |
| Domestic extension 10m <sup>2</sup> to 40m <sup>2</sup>  | Plan Charge   | S                         | 120.00                  | 120.00                  |
|  | Inspection Fee  | S                         | 308.60                  | 308.60                  |
|  | Building Notice Charge  | S                         | 428.60                  | 428.60                  |
|  | Regularisation Charge   | S                         | 464.32                  | 464.32                  |
| Domestic extension 40m <sup>2</sup> to 100m <sup>2</sup>   | Plan Charge   | S                         | 120.00                  | 120.00                  |
|  | Inspection Fee  | S                         | 420.76                  | 420.76                  |
|  | Building Notice Charge  | S                         | 540.76                  | 540.76                  |
|  | Regularisation Charge   | S                         | 585.82                  | 585.82                  |
| A minimum charge for   |   |                           |                         |                         |

## Fees & Charges

| Activity / Item   | Basis                  | Statutory / Non-Statutory | 2014/15 Value inc VAT<br>£    | 2015/16 Value inc VAT<br>£    |
|---|------------------------|---------------------------|-------------------------------|-------------------------------|
| rooms in the roof is  | Plan Charge            | S                         | 120.00                        | 120.00                        |
|   | Inspection Fee         | S                         | 288.58                        | 288.58                        |
|   | Building Notice Charge | S                         | 408.58                        | 408.58                        |
|   | Regularisation Charge  | S                         | 442.62                        | 442.62                        |
| A Minimum charge for rooms in the roof with dormer  | Plan Charge            | S                         | 120.00                        | 120.00                        |
|   | Inspection Fee         | S                         | 343.00                        | 343.00                        |
|   | Building Notice Charge | S                         | 463.00                        | 463.00                        |
|   | Regularisation Charge  | S                         | 501.63                        | 501.63                        |
| Conversion of a habitable room(s)   | Plan Charge            | S                         | 60.00                         | 60.00                         |
|   | Inspection Fee         | S                         | 200.36                        | 200.36                        |
|   | Building Notice Charge | S                         | 360.36                        | 260.36                        |
|   | Regularisation Charge  | S                         | 282.06                        | 282.06                        |
| The introduction of insulation as part of a re-roof work, re-rendering/plastering and replacement ground floors that does not include changes to structural members | Plan Charge            | S                         | 200.28                        | 200.28                        |
|   | Inspection Fee         | S                         | Included in Plan Charge       | Included in Plan Charge       |
|   | Building Notice Charge | S                         | 200.28                        | 200.28                        |
|   | Regularisation Charge  | S                         | 216.97                        | 216.97                        |
| Domestic external window & door replacements (up to 5)  | Building Notice Charge | S                         | 160.22                        | 160.22                        |
|   | Regularisation Charge  | S                         | 173.58                        | 173.58                        |
| Domestic external window & door replacements (over 5)   | Building Notice Charge | S                         | To be individually determined | To be individually determined |
|   | Regularisation Charge  | S                         | To be individually determined | To be individually determined |
| Domestic Internal Alterations, installation of fittings and/or structural work  |                        |                           |                               |                               |
| Estimated Cost of Building Works  |                        |                           |                               |                               |
| £   |                        |                           |                               |                               |
| 0 - 2,000   | Plan Charge            | S                         | 200.28                        | 200.28                        |
|   | Building Notice Charge | S                         | 200.28                        | 200.28                        |
|   | Regularisation Charge  | S                         | 216.97                        | 216.97                        |
| 2,001 - 5,000   | Plan Charge            | S                         | 240.38                        | 240.38                        |
|   | Building Notice Charge | S                         | 240.38                        | 240.38                        |
|   | Regularisation Charge  | S                         | 260.36                        | 260.36                        |
| For schemes exceeding £5,000 estimated contract price the charge is individually determined   |                        |                           |                               |                               |
| Charges for all non domestic building work  |                        |                           |                               |                               |
| Estimated Cost of Building Works  |                        |                           |                               |                               |
| £   |                        |                           |                               |                               |
| 0 - 2,000   | Plan Charge            | S                         | 200.28                        | 200.28                        |
|   | Inspection Fee         | S                         |                               |                               |
|   | Building Notice Charge | S                         | 200.28                        | 200.28                        |
|   | Regularisation Charge  | S                         | 216.97                        | 216.97                        |
| 2,001 - 5,000   | Plan Charge            | S                         | 240.34                        | 240.34                        |
|   | Inspection Fee         | S                         |                               |                               |
|   | Building Notice Charge | S                         | 240.34                        | 240.34                        |
| 5,001 - 10,000  | Plan Charge            | S                         | 70.09                         | 70.09                         |
|   | Inspection Fee         | S                         | 210.29                        | 210.29                        |
|   | Building Notice Charge | S                         | 280.38                        | 280.38                        |
|   | Regularisation Charge  | S                         | 303.75                        | 303.75                        |
| For schemes exceeding £10,000 estimated contract price the charge is individually determined  |                        |                           |                               |                               |
| Electrical Work - minimum charge when not carried out in conjunction with other controlled building work  |                        | Non - S                   | 198.00                        | 198.00                        |
|   | Regularisation Charge  | Non - S                   | 214.50                        | 214.50                        |
| Fees for dealing with dangerous structures  |                        |                           |                               |                               |
| Surveyors mileage costs   |                        | Non - S                   | 45p per mile                  | 45p per mile                  |

## Fees & Charges

| Activity / Item   | Basis  | Statutory / Non-Statutory | 2014/15<br>Value inc VAT<br>£     | 2015/16<br>Value inc VAT<br>£     |
|---|--|---------------------------|-----------------------------------|-----------------------------------|
| Surveyors time costs  |  | Non - S                   | Between £14.02 to £25.14 per hour | Between £14.02 to £25.14 per hour |
| Administration  |  | Non - S                   | 50.00                             | 50.00                             |
| Cost of work to make structure safe will depend on the amount and type of work involved |  |                           |                                   |                                   |
| Exempt Building Certificate   |  | S                         | 29.00                             | 29.00                             |
| Retrieval of Plans to enable copies of Certificates to be issued                        |  | Non - S                   | 30.00                             | 30.00                             |
| Copies of Certificates  | Per Copy   | Non - S                   | 40.00                             | 10.00                             |
| To view Historic / Stored files   |  | Non - S                   | 210.00                            | 210.00                            |
| Letters of Confirmation of works carried out if files not available                     |  | Non - S                   | 45.00                             | 45.00                             |
| <b>Street Naming and Numbering Charges</b>  |  |                           |                                   |                                   |
| Existing Properties<br>House Name Change  |  | S                         | 60.00                             | 63.00                             |
| New Properties<br>Numbering/Naming  | 1-5 Plots  | S                         | 176.40                            | 185.00                            |
|   | 6-25 Plots                                       | S                         | 282.00                            | 296.00                            |
|   | 26-75 Plots                                      | S                         | 666.00                            | 700.00                            |
|   | 76+ Plots  | S                         | 900.00                            | 945.00                            |
| Additional charge where this includes naming of a building (e.g. Block of Flats)        |  | S                         | 120.00                            | 126.00                            |
| <b>Existing Streets</b>   |  |                           |                                   |                                   |
| Renaming of street where requested by residents   |  | S                         | 210.00 plus 20.00 per property    | 220.50 plus 21.00 per property    |
| <b>New Streets</b>  |  |                           |                                   |                                   |
| Additional charge to house numbering where this includes naming of street               | Per Street                                       | S                         | 144.00                            | 152.00                            |
| <b>Amendments to schedule</b>   |  |                           |                                   |                                   |
| Amending schedule of development already issued following plot change by developer      | Per plot affected                                | S                         | 36.00                             | 39.00                             |
| Planning Performance agreement  | Individual cases                                 | S                         | negotiable on an individual case  | negotiable on an individual case  |
| <b>Guildhall Room Hire</b>  |  |                           |                                   |                                   |
| Mon - Fri. 8am till 8.30pm per hr   | Great Hall                                       | Non - S                   | 60.00                             | 60.00                             |
|   | Court Room                                       | Non - S                   | 40.00                             | 40.00                             |
|   | Ceremony Room (Mon-Fri. after 6pm)               | Non - S                   | 25.00                             | 25.00                             |
|   | Dressing Rooms (2) (to be booked with hall only) | Non - S                   | 20.00                             | 20.00                             |
|   | Gallery Room                                     | Non - S                   | 25.00                             | 25.00                             |
|   | Godwin Room                                      | Non - S                   | 25.00                             | 25.00                             |
|   | Council Chambers                                 | Non - S                   | 40.00                             | 40.00                             |
|   | Jeffery Room                                     | Non - S                   | 40.00                             | 40.00                             |
|   | Holding Room                                     | Non - S                   | 25.00                             | 25.00                             |
|   | Courtyard & Cloister (Mon-Fri. after 6pm & Sat)  | Non - S                   | 30.00                             | 30.00                             |
|   | Mezzanine Area (Mon - Fri. after 6pm & Sat)      | Non - S                   | 30.00                             | 30.00                             |
| Mon - Fri. per hr after 8.30pm  | Great Hall                                       | Non - S                   | 90.00                             | 90.00                             |
|   | Court Room                                       | Non - S                   | 60.00                             | 60.00                             |
|   | Ceremony Room (Mon-Fri. after 6pm)               | Non - S                   | 60.00                             | 60.00                             |
|   | Dressing Rooms (2) (to be booked with hall only) | Non - S                   | 20.00                             | 20.00                             |
|   | Gallery Room                                     | Non - S                   | 60.00                             | 60.00                             |
|   | Godwin Room                                      | Non - S                   | 60.00                             | 60.00                             |
|   | Council Chambers                                 | Non - S                   | 60.00                             | 60.00                             |
|   | Jeffery Room                                     | Non - S                   | 60.00                             | 60.00                             |
|   | Holding Room                                     | Non - S                   | 60.00                             | 60.00                             |

## Fees & Charges

| Activity / Item               | Basis  | Statutory / Non-Statutory | 2014/15 Value inc VAT<br>£  | 2015/16 Value inc VAT<br>£  |
|-------------------------------|--|---------------------------|-----------------------------|-----------------------------|
|                               | Courtyard & Cloister (Mon-Fri. after 6pm & Sat)  | Non - S                   | 50.00                       | 50.00                       |
|                               | Mezzanine Area (Mon - Fri. after 6pm & Sat)      | Non - S                   | 50.00                       | 50.00                       |
| Saturdays per hr              | Great Hall                                       | Non - S                   | 90.00                       | 90.00                       |
|                               | Court Room                                       | Non - S                   | 60.00                       | 60.00                       |
|                               | Ceremony Room (Mon-Fri. after 6pm)               | Non - S                   | 60.00                       | 60.00                       |
|                               | Dressing Rooms (2) (to be booked with hall only) | Non - S                   | 20.00                       | 20.00                       |
|                               | Gallery Room                                     | Non - S                   | 60.00                       | 60.00                       |
|                               | Godwin Room                                      | Non - S                   | 60.00                       | 60.00                       |
|                               | Council Chambers                                 | Non - S                   | 60.00                       | 60.00                       |
|                               | Jeffery Room                                     | Non - S                   | 60.00                       | 60.00                       |
|                               | Holding Room                                     | Non - S                   | 60.00                       | 60.00                       |
|                               | Courtyard & Cloister (Mon-Fri. after 6pm & Sat)  | Non - S                   | 50.00                       | 50.00                       |
|                               | Mezzanine Area (Mon - Fri. after 6pm & Sat)      | Non - S                   | 50.00                       | 50.00                       |
| Sundays & Bank Hols Per hr    | Great Hall                                       | Non - S                   | 145.00                      | 145.00                      |
|                               | Court Room                                       | Non - S                   | 100.00                      | 100.00                      |
|                               | Ceremony Room (Mon-Fri. after 6pm)               | Non - S                   | 100.00                      | 100.00                      |
|                               | Dressing Rooms (2) (to be booked with hall only) | Non - S                   | 20.00                       | 20.00                       |
|                               | Gallery Room                                     | Non - S                   | 100.00                      | 100.00                      |
|                               | Godwin Room                                      | Non - S                   | 100.00                      | 100.00                      |
|                               | Council Chambers                                 | Non - S                   | 100.00                      | 100.00                      |
|                               | Jeffery Room                                     | Non - S                   | 100.00                      | 100.00                      |
|                               | Holding Room                                     | Non - S                   | 100.00                      | 100.00                      |
|                               | Courtyard & Cloister (Mon-Fri. after 6pm & Sat)  | Non - S                   | 100.00                      | 100.00                      |
|                               | Mezzanine Area (Mon - Fri. after 6pm & Sat)      | Non - S                   | 100.00                      | 100.00                      |
| Wedding Ceremony Rates        | Great Hall                                       | Non - S                   | 750.00                      | 750.00                      |
|                               | Court Room                                       | Non - S                   | 500.00                      | 500.00                      |
|                               | Great Hall (Sundays & Bank Holidays)             | Non - S                   | 1,500.00                    | 1,500.00                    |
|                               | Court Room (Sundays & Bank Holidays)             | Non - S                   | 1,000.00                    | 1,000.00                    |
| <b>Museum Service</b>         |  |                           |                             |                             |
| Room Hire                     | Meeting Room Hire - Half Day                     | Non - S                   | 80.00                       | 80.00                       |
|                               | Meeting Room Hire - Full Day                     | Non - S                   | 160.00                      | 160.00                      |
|                               | Meeting Room Hire - Out of Hours (per hour)      | Non - S                   | 125+ additional staff costs | 125+ additional staff costs |
|                               | Refreshments                                     | Non - S                   | 1.80                        | 1.80                        |
| Gallery Hire                  | AG1 per week:                                    |                           |                             |                             |
|                               | - Non- profit making organisation                | Non - S                   | 60.00                       | 60.00                       |
|                               | - Individual Artist                              | Non - S                   | 100.00                      | 100.00                      |
|                               | AG2 & 3 (per week)                               | Non - S                   |                             |                             |
|                               | - Non- profit making organisation                | Non - S                   | 60.00                       | 60.00                       |
|                               | - Individual Artist                              | Non - S                   | 100.00                      | 100.00                      |
|                               | Shoe Lounge                                      | Non - S                   | Negotiable                  | Negotiable                  |
| Talks                         |  | Non - S                   | 63.00 plus travel costs     | 63.00 plus travel costs     |
| <b>Car Parks</b>              |  |                           |                             |                             |
| Charges                       | Up to 1 hour                                     | Non - S                   | 0.60                        | 0.60                        |
|                               | Up to 2 hours                                    | Non - S                   | 1.20                        | 1.20                        |
|                               | Up to 3 hours                                    | Non - S                   | 2.40                        | 2.40                        |
|                               | Up to 4 hours                                    | Non - S                   | 3.20                        | 3.20                        |
|                               | Up to 5 hours                                    | Non - S                   | 4.00                        | 4.00                        |
|                               | All Day  | Non - S                   | 7.00                        | 7.00                        |
|                               | Evening*   | Non - S                   | 1.00                        | 1.00                        |
|                               | Overnight*                                       | Non - S                   | 2.50                        | 2.50                        |
|                               | Sunday   | Non - S                   | Free                        | Free                        |
|                               | Coaches  | Non - S                   | 8.00                        | 8.00                        |
|                               | * Selected Car Parks Only                        |                           |                             |                             |
|                               | Monthly - 7 day                                  | Non - S                   | 120.00                      | 120.00                      |
|                               | Annual - 7 day                                   | Non - S                   | 1,440.00                    | 1,440.00                    |
| Permits                       | Town Centre Annual Parking Permits               | Non - S                   | 350.00                      | 360.00                      |
| <b>Market Stall Rents</b>     |  |                           |                             |                             |
| <u>Permanent Trader Rates</u> |  |                           |                             |                             |
| <u>Winter Rates</u>           |  |                           |                             |                             |
| Standard                      | Tues- Thurs                                      | Non - S                   | 7.00                        | 7.00                        |
|                               | Fri  | Non - S                   | 10.00                       | 10.00                       |

**Fees & Charges**

| Activity / Item            | Basis               | Statutory / Non-Statutory | 2014/15<br>Value inc VAT<br>£ | 2015/16<br>Value inc VAT<br>£ |
|----------------------------|---------------------|---------------------------|-------------------------------|-------------------------------|
| 1st Class                  | Sat                 | Non - S                   | 15.00                         | 15.00                         |
|                            | Tues & Weds         | Non - S                   | 9.50                          | 9.50                          |
|                            | Thurs               | Non - S                   | 9.00                          | 9.00                          |
|                            | Fri                 | Non - S                   | 12.50                         | 12.50                         |
| 2nd Class                  | Sat                 | Non - S                   | 17.50                         | 17.50                         |
|                            | Tues & Weds         | Non - S                   | 8.50                          | 8.50                          |
|                            | Thurs               | Non - S                   | 7.00                          | 7.00                          |
|                            | Fri                 | Non - S                   | 11.50                         | 11.50                         |
| Sat                        |                     | Non - S                   | 16.50                         | 16.50                         |
|                            | <i>Summer Rates</i> |                           |                               |                               |
|                            | <i>Standard</i>     |                           |                               |                               |
|                            | Tues- Weds          | Non - S                   | 10.00                         | 10.00                         |
| Thurs                      | Non - S             | 8.00                      | 8.00                          |                               |
| Fri                        | Non - S             | 12.00                     | 12.00                         |                               |
| Sat                        | Non - S             | 25.00                     | 25.00                         |                               |
| 1st Class                  | Tues & Weds         | Non - S                   | 16.00                         | 16.00                         |
|                            | Thurs               | Non - S                   | 10.00                         | 10.00                         |
|                            | Fri                 | Non - S                   | 18.00                         | 18.00                         |
|                            | Sat                 | Non - S                   | 31.00                         | 31.00                         |
| 2nd Class                  | Tues & Weds         | Non - S                   | 14.50                         | 14.50                         |
|                            | Thurs               | Non - S                   | 8.00                          | 8.00                          |
|                            | Fri                 | Non - S                   | 16.50                         | 16.50                         |
|                            | Sat                 | Non - S                   | 29.50                         | 29.50                         |
| <i>Casual Trader Rates</i> |                     |                           |                               |                               |
| <i>Winter Rates</i>        |                     |                           |                               |                               |
| <i>Standard</i>            |                     |                           |                               |                               |
| Tues- Thurs                | Non - S             | 10.00                     | 10.00                         |                               |
| Fri                        | Non - S             | 12.00                     | 12.00                         |                               |
| Sat                        | Non - S             | 20.00                     | 20.00                         |                               |
| 1st Class                  | Tues & Weds         | Non - S                   | 12.50                         | 12.50                         |
|                            | Thurs               | Non - S                   | 12.00                         | 12.00                         |
|                            | Fri                 | Non - S                   | 14.50                         | 14.50                         |
|                            | Sat                 | Non - S                   | 22.50                         | 22.50                         |
| 2nd Class                  | Tues & Weds         | Non - S                   | 11.50                         | 11.50                         |
|                            | Thurs               | Non - S                   | 10.00                         | 10.00                         |
|                            | Fri                 | Non - S                   | 13.50                         | 13.50                         |
|                            | Sat                 | Non - S                   | 21.50                         | 21.50                         |
| <i>Summer Rates</i>        |                     |                           |                               |                               |
| <i>Standard</i>            |                     |                           |                               |                               |
| Tues- Weds                 | Non - S             | 12.00                     | 12.00                         |                               |
| Thurs                      | Non - S             | 10.00                     | 10.00                         |                               |
| Fri                        | Non - S             | 18.00                     | 18.00                         |                               |
| Sat                        | Non - S             | 30.00                     | 30.00                         |                               |
| 1st Class                  | Tues & Weds         | Non - S                   | 18.00                         | 18.00                         |
|                            | Thurs               | Non - S                   | 12.00                         | 12.00                         |
|                            | Fri                 | Non - S                   | 24.00                         | 24.00                         |
|                            | Sat                 | Non - S                   | 36.00                         | 36.00                         |
| 2nd Class                  | Tues & Weds         | Non - S                   | 16.50                         | 16.50                         |
|                            | Thurs               | Non - S                   | 10.00                         | 10.00                         |
|                            | Fri                 | Non - S                   | 22.50                         | 22.50                         |
|                            | Sat                 | Non - S                   | 34.50                         | 34.50                         |

## Fees & Charges

| Activity / Item           | Basis   | Statutory / Non-Statutory | 2014/15<br>Value inc VAT<br>£          | 2015/16<br>Value inc VAT<br>£           |
|---------------------------|---|---------------------------|--|---|
| <b>Housing Fees</b>       |   |                           |  |   |
| HMO Licence               | Processing application & granting licence to high risk HMO's                  | S                         | 750.00                                 | 773.00                                  |
| Student Accreditation     | Request for letter confirming property is satisfactory for intended immigrant | Non - S                   | 0.00                                   | 150.00                                  |
| Immigration               |   | Non - S                   | 150.00                                 | 155.00                                  |
| Housing Act - Enforcement | Charging for taking enforcement action including works in default             | S                         | Cost of work plus admin fee<br>£100.00 | Cost of work plus admin fee<br>£103.00  |
| Viewing of Registers      | Free office viewing or internet (where applicable) – charge for copy          | Non - S                   | Free                                   | Free to view<br>Copy charge -<br>£21.00 |
| RSL Framework             | Registration  | Non - S                   | 1,000.00                               | 1,000.00                                |
| Choice Based Lettings     | Flat rate charge for advertising a property                                   | Non - S                   | 80.00                                  | 80.00                                   |

Notes

Non S - Non Statutory

S - Statutory function